



2021 MARKETPLACE VENDOR APPLICATION

Location: The Columns Plantation
5001 Rankin Plantation Road
Florence, SC 29506

Date: Saturday, September 25, 2021 – 9:00 AM – 5:00 PM.

PARTICIPANT PROCEDURES & RULES

Any vendor wishing to be accepted must adhere to the following rules and policies:

APPLICATION DEADLINE: Saturday, August 22, 2021 – **NO EXCEPTIONS**

SET-UP TIMES: Friday, Sept 24 between 10:00 AM and 4:00 PM and/or Saturday, Sept 25 between 7:00 AM and 8:30 AM.

UNLOADING/SET-UP/TAKE DOWN EXPECTATIONS:

- **Upon arriving, vendors must first:** Check in at the Admission Gate where you will be provided with the following:
 - o Admission Tickets – It will be your responsibility to ensure tickets for staff arriving separately be delivered to the Admission Gate Will Call.
 - o For each 10'x20' Exhibit Space, you will receive:
 - Two (2) General Admission Tickets (\$10.00 value each)
 - One (1) complimentary Parking/Unloading Pass
 - o Site Map
 - o Vendor Parking Pass – Valid to unload and park ONE refrigerated food truck/trailer at your exhibit space.
Note: Additional vehicles will be required to park in the General Admission Parking.
- **VEHICLE ACCESS TO FOOD COURT WILL BE GRANTED DURING SET-UP TIMES ONLY.** Vendors will NOT have access to drive on the festival grounds after 8:30 AM Saturday until the festival has ended.
- Vendors must begin loading vehicles within 30 minutes following completion of the Closing Ceremonies and complete loading no later than 8 pm.

RENTALS

1. TABLES AND CHAIRS:

- **MUST BE PRE-ORDERED (see pricing on page 3).** Additional items will NOT be available at the festival.
- Vendors can use personal tent(s).

SPECIFIC REGULATIONS

- **Alcohol/liquor sales** prohibited – vendors will **NOT** be permitted to sell alcoholic beverages of ANY KIND at this festival.
- **Consumable Goods** – Vendors must read the attached DHEC Regulations Form if selling

- The vendor shall be liable for any damage it causes to the property. **Vendors are required to dispose of trash, boxes, etc. in dumpsters provided.** Your area must be cleared of all personal trash and will be inspected and documented via photograph at the conclusion of the festival. **Violators will receive a \$300.00 invoice post-event.**

LODGING INFORMATION

- Discounted hotel rooms will be available at several local hotels. Please see the TICKETS tab for the Swamp Fox Highland Games and Celtic Festival on the website – www.swampfoxgames.com
- We are working to provide camping options.

VENDOR CODE OF CONDUCT

As a potential vendor of the Swamp Fox Highland Games, I agree to maintain a high level of professionalism while representing my company in the Vendor Area. As a potential vendor, I promise to conduct business in a way that is respectful to the other merchants in attendance. I will not behave in a way that can be perceived as harmful or detrimental to any other vendors or the attendees of the festival.

Vendor Signature

Staff A

Staff B

Staff C

Please keep in mind the Swamp Fox Highland Games and staff are a volunteer driven group.

2021 MARKETPLACE VENDOR APPLICATION

All applications must be received no later than August 22, 2021

Business Name _____

Contact _____

Business Address _____

City/State/Zip _____

Business Phone _____ Cell Phone _____

*Email Address _____

Products Available _____

*Email address must be included as we will be sending additional information to each vendor

EXHIBIT SPACE AND EQUIPMENT RENTAL

EARLY REGISTRATION DISCOUNT:

- Take \$50.00 off exhibit space if you return all of the following: Completed Application, Payment in Full and Certificate of Insurance (\$1,000,000 aggregate minimum) listing the Swamp Fox Highland Games and the City of Florence as additionally insured. All items must be postmarked by August 1, 2021 and all three items must be enclosed for discount to be valid.

*Prices prior to August 1, 2021 – Discount already applied

Items	Cost/Items	Quantity	Total
10'x10' exhibit space (2 tickets, 1 parking pass – TENT NOT INCLUDED)	\$100		
10'x20' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$200		
10'x30' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$300		
20'x20' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$400		
30'x30' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$500		
40'x40' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$600		
Tent Side Walls	\$2/running foot		
8 ft. Table	\$15 ea.		
Chairs	\$4 ea.		

Prices if received between August 1 – September 1, 2021

Items	Cost/Items	Quantity	Total
10'x10' exhibit space (2 tickets, 1 parking pass – TENT NOT INCLUDED)	\$150		
10'x20' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$250		
10'x30' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$350		
20'x20' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$450		
30'x30' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$550		
40'x40' exhibit space (6 tickets, 3 parking passes – TENT NOT INCLUDED)	\$650		
Tent Side Walls	\$2/running foot		
8 ft. Table	\$15 ea.		
Chairs	\$4 ea.		

AWARD DONATION

\$50 Trophy _____ Clan _____ Heavy Athletics _____ Festival Contest \$ _____

Total \$ _____

Contact directorsfhg@gmail.com for additional information.

PAYMENT DETAILS

Sorry, NO Refunds for any reason

Event is a Rain or Shine Festival

Check enclosed made payable to the Swamp Fox Highland Games/Heaven's Hope

Credit Card Visa MC AMEX

Name on Card _____

Account Number _____

Expiration Date _____ CV Code _____

Billing Zip Code _____

Email Address for Receipt _____

Authorized Signature

SUBMIT APPLICATION VIA MAIL

Swamp Fox Highland Games
PO Box 13875
Florence, SC 29504

SUBMIT APPLICATION VIA EMAIL ONLY if paying by credit card.

directorSFHG@gmail.com

We thank you for your support and dedication to the Swamp Fox Highland Games. For more information, please visit www.swampfoxhighlandgames.com or contact us at **directorSFHG@gmail.com**

I have read and understand the rules and regulations listed on this form and wish to be entered in the events listed above. I hereby, for myself, my heirs, and executors assign, waive and release any and all rights and claims I may have for damages against the Swamp Fox Highland Games, the City of Florence, sponsors, their agents or representatives for any injuries which may be suffered by me attending, participating in or travelling to or from the Swamp Fox Highland Games.

Signature